

## Scrutiny Standing Panel Agenda



### **Finance and Performance Management Scrutiny Panel Thursday, 1st June, 2006**

**Place:** Civic Offices, High Street, Epping

**Time:** 7.00 pm

**Democratic Services Officer:** S G Hill - Senior Democratic Services Officer  
Tel: 01992 564249 Email: [shill@eppingforestdc.gov.uk](mailto:shill@eppingforestdc.gov.uk)

**Members:**

Councillors R Church, M Colling, Mrs A Cooper, R D'Souza, Mrs R Gadsby, R Goold, J Hart, P House, J Knapman and J M Whitehouse

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| <p><b>PLEASE NOTE THAT THIS MEETING IS OPEN TO ALL MEMBERS TO ATTEND</b></p> |
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- 1. APOLOGIES FOR ABSENCE**
- 2. CONFIRMATION OF MEMBERS, CHAIRMAN AND VICE CHAIRMAN.**
- 3. SUBSTITUTE MEMBERS (COUNCIL MINUTE 39 - 23.7.02)**

(Head of Research and Democratic Services) To report the appointment of any substitute members for the meeting.

- 4. DECLARATION OF INTERESTS**

(Head of Research and Democratic Services). To declare interests in any items on the agenda.

In considering whether to declare a personal or a prejudicial interest under the Code of Conduct, Overview & Scrutiny members are asked pay particular attention to paragraph 11 of the Code in addition to the more familiar requirements.

This requires the declaration of a personal and prejudicial interest in any matter before an OS Committee which relates to a decision of or action by another Committee or Sub Committee of the Council, a Joint Committee or Joint Sub Committee in which the Council is involved and of which the Councillor is also a member.

Paragraph 11 does not refer to Cabinet decisions or attendance at an OS meeting purely for the purpose of answering questions or providing information on such a matter.

**5. NOTES OF PREVIOUS MEETING (Pages 3 - 4)**

To consider and agree the notes of the meetings of the Panel held on 25 April 2006. (attached)

**6. TERMS OF REFERENCE / WORK PROGRAMME (Pages 5 - 10)**

(Chairman/Lead Officer) The Overview and Scrutiny Committee has agreed the Terms of Reference of this Panel and associated Work Programme. This is attached. The Panel are asked at each meeting to review both documents.

**7. KEY PERFORMANCE INDICATORS 2005/06 AND 2006/07 (Pages 11 - 66)**

(Head of Human Resources and Performance Management) To receive a report on the Council's Key Performance Indicators (KPIs).

**8. GERSHON BACKWARD LOOKING STATEMENT FOR 2004/05 (Pages 67 - 78)**

(Head of Finance and Performance Management) To receive a report from the Head of Finance and Performance Management on the efficiencies proposed for inclusion in the backward-looking Annual Efficiency Statement for 2005/06.

**9. REPORT ON LOCAL LAND CHARGES (Pages 79 - 90)**

Report to follow.

**10. REPORTS TO BE MADE TO THE NEXT MEETING OF THE OVERVIEW AND SCRUTINY COMMITTEE**

To consider which reports are ready to be submitted to the Overview and Scrutiny Committee at its next meeting.

**11. FUTURE MEETINGS**

To consider the forward programme of meeting dates for the Panel. Meetings are programmed in for:

15 August 2006,  
14 November 2006,  
15 January 2007 and  
12 February 2007.